

Plan International Australia

Annual Report

For year ended 30 June 2009

## **Contents**

	Page
Corporate Directory	3
Directors' Report	4
Corporate Governance Statement	12
Financial Report	14
Directors' Declaration	33
Independent audit report to the members	34

**Honorary Board of Directors:**

K Anne Skipper AM (*Chair*)  
Margaret J Winn (*Deputy Chair*)  
Suzanne E Bell  
Tim D A Beresford  
Emily J Booker  
Philip L Endersbee  
Russell Gordon  
Claire E Hatton  
Jeremy D M Ingall  
Thomas J S Kane  
Wendy E McCarthy AO  
Neil R Thompson

**Secretary:**

Gerard Dell'Oste

**Chief Executive Officer:**

Ian Wishart

**Registered Office:**

Level 1, 533 Little Lonsdale Street  
Melbourne Victoria 3000  
Telephone: (03) 9672 3600  
Facsimile: (03) 9670 1130

**Auditors:**

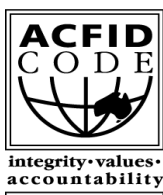
PricewaterhouseCoopers  
Freshwater Place  
2 Southbank Boulevard  
Southbank Victoria 3006

**Solicitors:**

Corrs Chambers Westgarth (Pro Bono Services)  
600 Bourke Street  
Melbourne Victoria 3000

**Bankers:**

Commonwealth Bank of Australia  
385 Bourke Street  
Melbourne Victoria 3000



Plan International Australia is member of the Australian Council for International Development (ACFID) and is a signatory to the ACFID Code of Conduct. The Code requires members to meet high standards of corporate governance, public accountability and financial management.

More information about the ACFID Code of Conduct can be obtained from [www.plan.org.au](http://www.plan.org.au) and from ACFID at:

Website: [www.acfid.asn.au](http://www.acfid.asn.au)      Email: [code@acfid.asn.au](mailto:code@acfid.asn.au)

## Directors' Report

In respect of the financial year ended 30 June 2009, the directors of Plan International Australia (hereinafter referred to as Plan or the Company) submit the following report:

### 1. Directors of the Company Currently in Office

The following persons were directors of Plan during the whole financial year and up to the date of this report:

K Anne Skipper AM (*Chair*)

Margaret J Winn (*Deputy Chair*)

Suzanne E Bell

Tim D A Beresford

Emily J Booker

Philip L Endersbee

Russell Gordon

Claire E Hatton

Jeremy D M Ingall

Thomas J S Kane

Wendy E McCarthy AO

Neil R Thompson

### 2. Principal Activities

The principal activities of Plan during the year were raising funds for Plan International Inc. (hereinafter referred to as Plan International) for overseas development programs in developing countries, management and participation in these program activities, especially those funded by the Australian Government.

### 3. Income Tax

The Company is endorsed by the Australian Taxation Office as an Income Tax Exempt Charity (ITEC) and is therefore exempt from paying income tax.

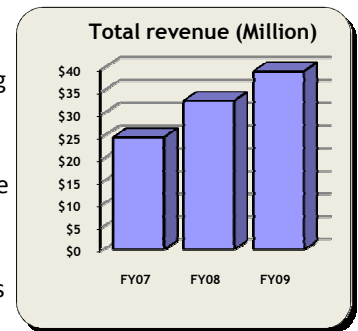
### 4. Dividends

In accordance with the Memorandum of Association, no dividends are permitted.

## 5. Review of Operations

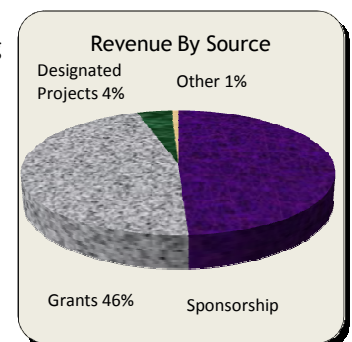
### Overview:

The environment for public fundraising was extremely challenging in FY2009 with both the Global Financial Crisis and the Victorian bushfires impacting giving across the nation. Whilst these events certainly affected some specific lines of income at Plan, overall revenue still improved significantly. Total organisational revenue in fact increased by 20% to \$39.3M (FY2008 \$32.8M). Total expenditure of \$8.7M reflected an increase of 18% (FY2008 \$7.4M) which was mainly in the key areas of program delivery and sponsorship acquisition. It was particularly pleasing that commitments to overseas projects and the staff team that delivers this work could be maintained in such complex times.



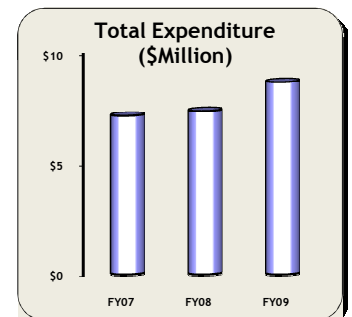
### Revenue:

Total revenue increased significantly despite the economic circumstances during the year. Sponsorship revenue of \$19.3M was \$1.0M higher than last year (FY2008 \$18.3M) due primarily to deeper giving from the existing donor group. Total grant income of \$18.0M reflects an increase of 50% on last year (FY2008 \$12.0M) mainly driven by higher Australian Government grants (\$4.5M) and a World Food Programme (\$13.3M) project. In FY2009 Plan continued its commitment to the Vulnerable Feeding Programme in the Chiredzi District of Zimbabwe where a total of 9,147 tonnes of food was distributed to 206,646 people (including 122,274 children).



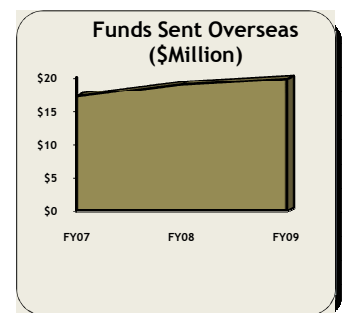
### Expenditure:

FY2009 was a pivotal year for the organisation as it embarked on a strategy to utilise the past strong growth to build capacity for potentially higher future grant income from the Australian Government. A strong focus was placed on maintaining and growing our sponsorship base despite the pressures of the global financial crisis. Total expenditure of \$8.7M was therefore 18% higher than last year (FY2008 \$7.4M). Fundraising expenditure of \$5.0M was up by 18%, mainly due to sponsorship acquisitions. Higher Administration costs of \$1.7M (FY2008 \$1.5M) reflected an important investment in key positions in the Program and Finance & Administration departments. Additional factors for higher total expenditure were higher program delivery activity and increased Community Education expenditure.



### Funds remitted:

Plan maintained its commitment to overseas projects and development with total funds remitted of \$19.7M. This was an increase of \$0.8M on last year (FY2008 \$18.9M) and a strong result in consideration of the economic crisis and increased investment in organisational capacity for the year. The remittance includes an amount of \$1.9M received in cash as part of the World Food Programme and fully remitted to meet the operational costs of the program in Zimbabwe.



**6. Significant Changes in the State of Affairs during the Financial Year**

The directors are not aware of any significant changes in the state of affairs of the Company.

**7. Events Subsequent to Balance Date**

The directors are not aware of any matter or circumstances not otherwise dealt with in this report that has significantly or may significantly affect the operations of the Company, the result of those operations or the state of affairs of the company in subsequent financial years.

**8. Likely Developments**

In the opinion of the directors, there are no likely developments which would have a significant effect on the Company's operations or results.

**9. Directors' Benefits**

The directors receive no remuneration for their services as directors of the Company.

**10. Directors' Interests in Contracts**

Since the date of the last Directors' Report, no director has declared, pursuant to Section 231 of the Corporations Act 2001, an interest in any contract by virtue of their directorships or memberships of other entities except as reported in *Note 15. Related Party Transactions*.

**11. Remuneration Report**

Plan's remuneration policy sets salaries at the lower end of what might be earned in the general market for equivalent positions. This balances the humanitarian and not-for-profit status of the organisation against the need to attract and retain quality staff from the market. Salary ranges for each grade of position are therefore set around the 20 decile point of the market. That is, 80% of the market is above the Plan remuneration level and 20% of the market is below the Plan remuneration level. Plan remuneration is benchmarked against the general market every 2 years. In line with this policy the Chief Executive Officer is paid a salary of \$135,988 plus benefits of \$16,050.

**Committee and Special Responsibilities****Finance & Audit Committee:***Sub Committee of the Board:*

Russell Gordon (*Chair*)  
 Suzanne E Bell  
 Philip L Endersbee [*to 19 February 2009*]  
 Thomas J S Kane  
 Wendy E McCarthy AO  
 K Anne Skipper AM  
 Carol Pagnon (Co-opted) [*to 30 April 2009*]

**Program Advisory Committee:***Sub Committee of the Board:*

Emily J Booker (*Chair*)  
 Margaret J Winn  
 Belinda Lucas (Co-opted)

**Fundraising Committee***Sub Committee of the Board:*

Claire E Hatton (*Chair*)  
 Tim D A Beresford  
 Jeremy D M Ingall  
 Neil R Thompson

**Corporate Governance Committee***Sub Committee of the Board:*

Philip L Endersbee (*Chair*)  
 Thomas J S Kane  
 K Anne Skipper AM  
 Margaret J Winn

**Directors who have international roles and responsibilities**Plan International Board**Wendy E McCarthy AO**

- Vice Chair of the International Board

- Member of Program Committee

- Human Resources and Financial Audit Committee

**Margaret J Winn**

- Member of Program Committee

Members Assembly**Margaret J Winn****K Anne Skipper AM****Statement of Directors' Meetings Attendance :**

	Full meetings		Meetings of committees							
	of directors		Finance and Audit		Program Advisory		Corporate Governance		Fundraising Governance	
Director	Held	Attended	Held	Attended	Held	Attended	Held	Attended	Held	Attended
K Anne Skipper AM	5	5	6	5			4	4		
Margaret J Winn	5	5			5	5	2	2		
Suzanne E Bell	5	4	3	2						
Tim D A Beresford	5	5							4	4
Emily J Booker	5	4			5	5				
Philip L Endersbee	5	5	3	2			2	2		
Russell Gordon	5	4	6	6						
Claire E Hatton	5	5							4	3
Jeremy D M Ingall	5	5							4	2
Thomas J S Kane	5	5	3	3			4	4		
Wendy E McCarthy AO	5	5								
Neil R Thompson	5	4							4	3

## 12. Information on Directors

**K Anne Skipper AM** (Chair) Dip Nursing FAICD, FAIM

Board member since July 2003. Elected Chair November 2006. An experienced business woman currently consulting in corporate governance. A diverse portfolio working in government, private sector and community based organisations in public health, media, woman's affairs, leadership, children and young people and more recently corporate governance. Presenter for the Australian Institute of Company Directors and currently on the following boards: Deputy Chair for the South Australian Tourism Commission Board; Director, Savings & Loans Credit Union; Chair, Royal District Nursing Service; Council Member, and Director Aboriginal Foundation SA; Director Qantas Foundation.

**Margaret J Winn** (Deputy Chair) BA Dip Ed

Board member since November 1998. Deputy Chair, Plan. Member of Plan International's Member's Assembly and Program Committee. Health and Development Consultant specialising in sexual and reproductive health, water and sanitation and microfinance in Asia, Africa and the Pacific.

**Suzanne E Bell** CA, BCom

Board member since 15 July 2008. Suzanne is a partner in KPMG Audit and Assurance practice. She has 17 years of audit and advisory experience, specialising in the audits of large, multi-national, listed clients in the consumer and industrial markets industry. Suzanne is an Associate of the Institute of Chartered Accountants in Australia (ICAA) and Chair of the Future Summit Leadership Awardee program.

**Tim D A Beresford** BEc (Hons) LLB MPhil (International Relations) ASIA

Board Member since July 2003. Tim advises corporate and government clients on strategic, organisational and operational issues. Prior to his current role as a senior advisor, Tim spent the last 6 years at Westpac Banking Corporation holding a number of roles including General Manager Pacific Bank, State General Manager South Australia and Northern Territory Retail Bank and, Head of Retail Strategy. Prior to Westpac, Tim worked for McKinsey & Co primarily serving financial services clients in both the London and Sydney offices.

**Emily J Booker** BA MA (Mass Comm.)

Board Member since March 2005. Former newspaper and television journalist. Worked as a senior executive in media and government relations with UNICEF in New York and Bangkok for 14 years. Member of the Expert Advisory Committee of the NSW Commission for Children and Young People. Currently working as a consultant in development and communication.

**Philip L Endersbee** BBus (Administration)

Board member since October 2003. Has spent the last 35 years building and managing manufacturing companies in Australia and overseas. The first 15 years with Pacific Brands and the last 20 years building Wilderness Wear. Currently Managing Director and owner, Wilderness Wear Australia Pty Ltd.; Director of Three Peaks Outdoor Gear Pty Ltd; Member, President elect, Rotary Club of Melbourne; Deputy Chair, East Timor Embassy Building Project Pty Ltd.; Fellow, Leadership Victoria ; Independent Trustee and Director, John T Reid Charitable Trust.



## 12. Information on Directors (continued)

**Russell Gordon** CA MBA BBus (Acc)

Board member since February 2002. Chartered Accountant. General Manager, Alltruck Bodies Pty Ltd and previously a Director at KPMG, specialising in the area of financial advisory services.

**Claire E Hatton** MBA, BSc (Hons)

Board Member since 15 July 2008. Claire is the Head of Travel for Google Australia/New Zealand. She has over 15 years of experience in the travel industry having worked in the airline industry, online travel, distribution and travel wholesaling in Australia and the Asia Pacific region. She has extensive digital expertise and is a regular speaker on Online Marketing in the Asia Pacific region. Claire has an MBA from IMD, Lausanne, Switzerland and a BSc Hons in Business and Marketing from University of Cardiff, UK.

**Jeremy D M Ingall**

Board Member since July 2005. Over twenty years experience in investment banking and investment management in Australia and the United States. Executive Chairman of investment banking and investment management firm Andover Group. Board member of MEARS Technologies (Boston), Music Icon (New York) and 3D Clinic (Sydney). Studied finance, accounting and economics at the University of NSW.

**Thomas J S Kane** FAICD

Board member since April 2004. Managing Director and founder, The Grey Group Pty Ltd. Chartered Member, Australian Human Resources Institute. Extensive career in the resources and manufacturing sectors in Australia and overseas. Prior to establishing The Grey Group, was CEO of an Industry Association and managing partner of a consulting practice. Previously sat on the boards of a major superannuation fund, a manufacturing business and a property development company.

**Wendy E McCarthy AO** BA Dip Ed, MSICD, Hon Dr Uni SA

Board member since May 1996. Elected Chair November 1998. Elected Vice Chair of Plan's International Board for 3 years in January 2007. Held a wide range of positions in Australia's public and private corporations in health, family planning, education, media, heritage and the environment. Currently Chair of McGrath Estate Agents; Chair of headspace; Chair of Circus Oz; Chair Pacific Friends of the Global Foundations; Patron of the Australian Reproductive Health Alliance and Executive Director of McCarthy Mentoring.

**Neil R Thompson** BA Hons, Grad studies Beijing University

Board Member since February 2007. Director, Head of Loyalty Practice with Seabury Aviation & Aerospace. Previously Group General Manager Customer Relationship Marketing, Qantas Airways. Twenty years experience in the aviation and tourism industry. Extensive experience in business development, in Asia. Board Member of Plan International Hong Kong. Board Member and Secretary of the Trust for Indigenous Culture & Health (TICAH USA).

### **13. Indemnification And Insurance Of Officers**

Plan International provides cover worldwide which includes officers of national organisations. The policy does not specify the premium for each national organisation nor individual directors and executive officers. The directors' and officers' liability insurance provides cover against all costs and expenses involved in defending legal actions and any resulting payments arising from a liability to persons (other than the Company) incurred in their position as director or executive officer unless the conduct involves a willful breach of duty or an improper use of inside information or position to gain advantage.

### **14. Environmental Regulation**

Plan is committed to comply with all environmental legislation, regulations, standards and codes of practice relevant to its particular activities. It is also committed to keeping abreast of all occupational, health and safety issues.

As far as Plan is aware there has been no breach of any relevant legislation. The Company is not subject to significant environmental regulation.

### **15. Corporate Governance**

Corporate governance information is included on page 12 of the annual report.

### **16. Auditor's Independence Declaration**

A copy of the auditor's independence declaration as required under section 307C of the Corporations Act 2001 is set out on page 11.

### **17. Auditor**

PricewaterhouseCoopers continues in office in accordance with section 327 of the Corporations Act 2001.

This report is made in accordance with a resolution of directors.

**K Anne Skipper AM**  
**DIRECTOR**

**Russell Gordon**  
**DIRECTOR**

Melbourne  
24 September 2009



PricewaterhouseCoopers  
ABN 52 780 433 757

Freshwater Place  
2 Southbank Boulevard  
SOUTHBANK VIC 3006  
GPO Box 1331L  
MELBOURNE VIC 3001  
DX 77

Telephone 61 3 8603 1000  
Facsimile 61 3 8603 1999

### **Auditors' Independence Declaration**

As lead auditor for the audit of Plan International Australia for the year ended 30 June 2009, I declare that to the best of my knowledge and belief, there have been:

- (a) no contraventions of the auditor independence requirements of the Corporations Act 2001 in relation to the audit; and
- (b) no contraventions of any applicable code of professional conduct in relation to the audit.

This declaration is in respect of Plan International Australia during the period.

**PR Lewis**  
**Partner**  
**PricewaterhouseCoopers**

**Melbourne**  
**September 2009**

## Corporate Governance Statement

### Board of Directors and its Committees

The Board is responsible for the overall Corporate Governance of the Company including its strategic direction, establishing goals for management and monitoring the achievement of these goals. The Board has also established a framework for the management of the Company including a system of internal controls and the establishment of appropriate ethical standards.

### Composition of the Board

The names of the Directors of the company in office at the date of this statement are set out in the Directors' Report on page 4 of this Annual Report.

### Ethical Standards

The Board sets out the standards in accordance with which each Director, manager and employee of the Company are expected to act. The requirement to comply with these ethical standards is communicated to all employees.

All Directors, managers and employees are expected to act with the utmost integrity and objectivity, striving at all times to enhance the reputation and performance of the Company.

### Role of the Corporate Governance Committee

- Review the board and management policies.
- Monitor the people and performance of board, directors and Chief Executive Officer by annual assessment.
- Ensure a succession plan is in place for the Board, Chair, International Board positions and Board Sub-Committees to ensure there is a sufficient mix of skills, expertise and calibre of directors with the time commitments to adequately fulfil these roles.

### Role of the Finance and Audit Committee

The Finance and Audit Committee meets prior to Board meetings.

The responsibilities of the Finance and Audit Committee include, but are not restricted to:

- (a) reviewing financial information and statements;
- (b) liaising with the external auditors to ensure that the statutory audits are conducted in an efficient and cost effective manner;
- (c) reviewing external audit reports to ensure that prompt remedial action is taken by management to rectify major deficiencies or breakdowns in controls or procedures which have been identified;
- (d) monitoring procedures to ensure compliance with statutory requirements;
- (e) monitoring procedures to ensure that company assets are protected from defalcation, fraud, theft and other forms of diminution;
- (f) review accounting procedures and controls on a regular basis to ensure their integrity and accuracy;
- (g) utilise a risk assessment framework with a particular focus on child protection across Plan to review and make recommendations as to the organisation's risk assessment practices and procedures and risk management systems in respect to all aspects of its operations.

The committee reviews the monthly financial statements, annual budget, business strategy and the annual report and makes recommendations to the Board for their acceptance or otherwise.

## Corporate Governance Statement (continued)

### Role of the Program Advisory Committee

- (a) Consider the implications of Child Centred Community Development (CCCD) for Plan, encompassing the international program, governance, advocacy, development education and communication with sponsors/donors and increasing the scope for the participation of children and youth in organisational structures, communications and decision-making.
- (b) Develop a framework and undertake an annual review of Plan's international program in relation to CCCD.
- (c) Adopt and review Plan's international program strategy (including geographical and sectoral focus). It is expected that the annual review will include a consideration of the program strategy's continuing relevance, with major reviews of the strategy undertaken on a three to five year basis.
- (d) Review Plan's policies, procedures and systems in relation to delivering program effectiveness that also contributes to meeting criteria and standards for AusAID accreditation as a program agency.
- (e) Advise in relation to significant project proposals for submission to AusAID, other institutional donors and projects funded by the Australian public.

### Role of the Fundraising Committee

- (a) To monitor that adequate funds are raised to ensure the organisation is able to conduct and implement its business.
- (b) To provide guidance and assistance to the Plan staff on fundraising opportunities by way of introductions to key contacts and corporate donors.
- (c) To review and monitor methods of fundraising, including regular giving, child sponsorship, corporate donors, work-place giving, capital funds, endowments and events.
- (d) Overview the costs of fundraising and expenditure associated with marketing and promotions.

### Internal Control Framework

The Board acknowledges that it is responsible for the overall internal control framework, but recognises that no cost effective internal control system will preclude all errors and irregularities.

### The Role of Stakeholders

The Board of Directors aims to ensure that the stakeholders are informed of all major developments affecting the Company's state of affairs. Information is communicated to stakeholders as follows:

- the Annual Report is distributed to all stakeholders (unless a stakeholder has specifically requested not to receive the document). The Board ensures that the Annual Report includes relevant information about the operations of the Company and details of future developments, in addition to other disclosures required under the Corporations Act 2001.

The Board encourages full participation of stakeholders at the Annual General Meeting to ensure a high level of accountability and identification with the Company's strategy and goals.

**Plan International Australia** ABN 49 004 875 807  
**Annual financial report - 30 June 2009**

## Contents

	Page
Financial Report	
Income statement	15
Balance sheet	16
Statement of changes in equity	17
Cash flow statement	18
Notes to the financial statements	19
Directors' declaration	33
Independent audit report to the members	34

The financial report covers Plan International Australia as an individual entity. The financial report is presented in the Australian currency.

Plan International Australia is a company limited by guarantee, incorporated and domiciled in Australia. Its registered office and principal place of business is:

Level 1, 533 Little Lonsdale Street  
Melbourne Victoria 3000  
Telephone: (03) 9672 3600  
Facsimile: (03) 9670 1130

A description of the company's operations and its principal activities is included in the review of operations and activities on pages 4 and 5 respectively, of the directors' report, both of which are not part of this financial report.

The financial report was authorised for issue by the directors on 24 September 2009. The company has the power to amend and reissue the financial report.

Through the use of the internet, we have ensured that our corporate reporting is timely, complete, and available globally at minimum cost to the company. All press releases, financial reports and other information are available on our website: [www.plan.org.au](http://www.plan.org.au).

**Plan International Australia**  
**Income Statement**  
For the year ended 30 June 2009

	Notes	2009 \$	2008 \$
<b>Revenue from continuing operations</b>	2	39,334,493	32,784,103
<b>Expenses</b>			
World Food Program emergency food distribution		13,281,044	7,500,351
Other overseas projects		17,740,176	18,088,323
Other project costs		1,692,388	1,448,619
Community education		223,643	153,695
Fundraising costs			
* public		5,018,089	4,239,865
* government, multilateral and private sector		3,587	4,319
Administration		1,745,906	1,509,861
<b>Surplus (deficit) for the year</b>		<u>(370,340)</u>	<u>(160,930)</u>

The above income statement should be read in conjunction with the accompanying notes.

	Notes	2009 \$	2008 \$
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and cash equivalents	4	2,094,851	2,133,943
Trade and other receivables	5	217,224	195,943
Held-to-maturity investments	6	<u>1,220,000</u>	<u>1,220,000</u>
<b>Total Current Assets</b>		<u>3,532,075</u>	<u>3,549,886</u>
<b>Non-Current Assets</b>			
Property, plant & equipment	7	157,911	155,691
Intangible assets	8	<u>139,046</u>	<u>201,174</u>
<b>Total Non-Current Assets</b>		<u>296,957</u>	<u>356,865</u>
<b>TOTAL ASSETS</b>		<u>3,829,032</u>	<u>3,906,751</u>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade and other payables	9	1,005,450	1,114,218
Provisions	10	<u>276,783</u>	<u>248,997</u>
<b>Total Current Liabilities</b>		<u>1,282,233</u>	<u>1,363,215</u>
<b>Non-Current Liabilities</b>			
Provisions	11	<u>20,979</u>	<u>10,599</u>
<b>Total Non-Current Liabilities</b>		<u>20,979</u>	<u>10,599</u>
<b>TOTAL LIABILITIES</b>		<u>1,303,212</u>	<u>1,373,814</u>
<b>NET ASSETS</b>		<u>2,525,820</u>	<u>2,532,937</u>
<b>EQUITY</b>			
Reserves	12	<u>2,525,820</u>	<u>2,532,937</u>
<b>TOTAL EQUITY</b>		<u>2,525,820</u>	<u>2,532,937</u>

The above balance sheet should be read in conjunction with the accompanying notes.



**Plan International Australia**  
**Statement of changes in equity**  
For the year ended 30 June 2009

	Notes	<b>2009</b> \$	<b>2008</b> \$
<b>Total equity at the beginning of the financial year</b>		2,532,937	2,524,885
Excess of revenue over expenses	12(b)	(370,340)	(160,930)
Deficit (surplus) transferred to Plan International	12(b)	363,223	168,982
<b>Total equity at the end of the financial year</b>		<u>2,525,820</u>	<u>2,532,937</u>

The above statement of changes in equity should be read in conjunction with the accompanying notes.

**Plan International Australia**  
**Cash flow statement**  
For the year ended 30 June 2009

	Notes	2009 \$	2008 \$
<b>Cash flows from operating activities</b>			
Receipts from donors		21,231,917	20,790,377
Payments to suppliers and employees		<u>(8,247,620)</u>	<u>(7,268,950)</u>
		12,984,297	13,521,427
Interest received		326,284	395,129
Government grants received		4,495,248	4,098,246
Other overseas grants received		1,954,154	816,013
Payments to Plan International for programs and services		<u>(19,694,330)</u>	<u>(18,904,337)</u>
<b>Net cash inflow (outflow) from operating activities</b>	18	<u>65,653</u>	<u>(73,521)</u>
<b>Cash flows from investing activities</b>			
Payments for property, plant and equipment		(66,478)	(120,914)
Payment of development costs		<u>(38,267)</u>	<u>(45,578)</u>
<b>Net cash (outflow) from investing activities</b>		<u>(104,745)</u>	<u>(166,492)</u>
<b>Net increase (decrease) in cash and cash equivalents</b>			
		(39,092)	(240,013)
Cash and cash equivalents at the beginning of the financial year		<u>2,133,943</u>	<u>2,373,956</u>
<b>Cash and cash equivalents at end of year</b>	4	<u><u>2,094,851</u></u>	<u><u>2,133,943</u></u>

The above cash flow statement should be read in conjunction with the accompanying notes.

## Notes to the financial statements

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### *Company Limited by Guarantee*

Plan is a Company limited by guarantee, having no share capital. The Company was incorporated on 16 April 1971.

Each Member of the Company undertakes to contribute to the Company's property if the Company is wound up while he, she or it is a member or within one year after he, she or it ceases to be a member, for payment of the Company's debts and liabilities contracted before he, she or it ceased to be a member and of the costs, charges and expenses of winding up and for an adjustment of the rights of contributors among themselves such amount as may be required not exceeding twenty dollars (\$20.00).

#### **A. Organisation and purpose**

The Plan International group (hereinafter referred to as Plan International) is an international, humanitarian, child focused development organisation, without religious, political or governmental affiliation.

Plan's prime purpose is to provide sustainable community development programs for the alleviation of poverty and the advancement of the education, health, habitat and livelihood of needy children, their families and communities in developing countries or where such programs may be needed because of war, disaster or other major social disturbances. Plan is an independent non-sectarian, not-for-profit Company limited by guarantee. Plan's purpose in Australia is to raise awareness and funds for sustainable community development programs in the developing world as well as manage and participate in Plan's program activities, especially those funded by the Australian Government. Plan also works to build understanding and relationships between the children, their families and communities in the developing world, and sponsors and donors in Australia who provide ongoing financial support.

Plan is an autonomous member of the Plan International worldwide group, made up of a number of similar legal entities. These separate national supporting entities are located in Australia, Belgium, Canada, Denmark, Finland, France, Germany, Ireland, Japan, Republic of Korea, Netherlands, Norway, Spain, Sweden, Switzerland, United Kingdom, and United States of America. The members jointly subscribe to an agreement that establishes Plan International as the service arm of the worldwide group. Plan's achievements are made possible by pooled resources across the Plan world.

#### **B. Basis of preparation**

This general purpose financial report has been prepared in accordance with Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board (AASB), and the *Corporations Act 2001*.

#### *Compliance with IFRS*

Australian Accounting Standards include Australian equivalents to International Financial Reporting Standards (AIFRS). Compliance with AIFRS ensures that the financial statements and notes comply with International Financial Reporting Standards (IFRS).

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

### B. Basis of preparation (continued)

#### *Historical cost convention*

These financial statements have been prepared under the historical cost convention.

#### *Critical accounting estimates*

The preparation of financial statements in conformity with AIFRS requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the company's accounting policies. There are no areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements.

#### *New accounting standards and interpretations*

Management assessment indicates that there are no new Australian Accounting Standards or interpretations that have been issued but are not yet effective with an expected material impact on the company's financial report in the period of initial application.

### C. Foreign currency translation

Foreign currency transactions are translated into Australian dollars using the exchange rates prevailing at the date of the transaction. Foreign currency receivables and payables at balance date are translated at exchange rates at balance date.

### D. Revenue recognition

Revenue is recognised for the major business activities as follows:

#### *Donation and Grant Income*

Revenues relating to donations are recognised upon receipt of the funds. Revenues relating to grant income are recognised when they are received.

World Food Program emergency food distribution revenue is recognised in the Income Statement upon receipt of official documentation from the World Food Program and converted to Australian dollars based upon the average monthly exchange rate of the month when food distribution took place. Original documentation is stated in United States dollars.

#### *Interest Received*

Funds are regularly transmitted to Plan International in accordance with a predetermined schedule of funding requirements. However, if any funds transmitted to Plan International are in excess of current disbursement needs, these are invested by Plan International. Interest income earned on these investments is then allocated back to the respective national organisations in accordance with an established formula, which is based primarily on the ratio that each national organisation's contribution bears to the total contribution from all national organisations. Interest is recognised on an accrual basis.

## **1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

### **D. Revenue recognition (continued)**

#### *Donations of Goods and Services*

Resources received in the form of intangible income such as donated facilities, voluntary help or beneficial loan arrangements, the value of which cannot be accurately quantified, are not included in the financial statements. Donated services, such as community-service radio, television announcements and press advertisements, the value of which cannot be accurately quantified, are not included in the financial statements.

Nevertheless, the Directors recognise and appreciate the inestimable value to Plan of the resources received and services voluntarily given by corporations, groups and individuals.

### **E. Income tax**

Plan is exempt from the payment of income tax under Subdivision 50-B of the Income Tax Assessment Act 1997.

### **F. Leases**

There were no finance leases in operation during the year. Other leases in which a significant portion of the risks and rewards of ownership are retained by the lessor are classified as operating leases (note 14). Payments made under operating leases (net of any incentives received from the lessor) are charged to the income statement over the period of the lease.

### **G. Impairment of assets**

Assets are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use. For the purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash inflows which are largely independent of the cash inflows from other assets or groups of assets (cash-generating units). Non-financial assets that suffered an impairment are reviewed for possible reversal of the impairment at each reporting date.

### **H. Cash and cash equivalents**

For cash flow statement presentation purposes, cash and cash equivalents includes cash on hand, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value, and bank overdrafts.

### **I. Trade receivables**

Trade receivables are recognised at fair value and are due for settlement no more than 30 days from the date of recognition. Collectibility of trade receivables is reviewed on an ongoing basis. Debts which are known to be uncollectible are written off.

## **1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

### **J. Investments**

Plan's investments are classified as held-to-maturity investments which are non-derivative financial assets with fixed or determinable payments and fixed maturities that management has the positive intention and ability to hold to maturity.

Investments are initially recognised at fair value. Interest income is presented in the income statement within investment income in the period in which it arises. The Directors assess at each balance date whether there is objective evidence that a financial asset or group of financial assets is impaired.

### **K. Property, plant and equipment**

Property, plant and equipment is stated at historical cost less depreciation. Historical cost includes expenditure that is directly attributable to the acquisition of the items.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the company and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the income statement during the financial period in which they are incurred.

Depreciation on assets is calculated using the straight-line method to allocate their cost, net of their residual values, over their estimated useful lives, as follows:

Plant & equipment	3 - 10 years
Computer equipment	3 years
Leasehold improvements	5 years

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each balance sheet date. An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount (note 1(G)).

Gains and losses on disposals are determined by comparing proceeds with carrying amount. These are included in the income statement.

### **L. Intangible assets**

#### *IT development and software*

Costs incurred in developing products or systems and costs incurred in acquiring software and licenses that will contribute to future period financial benefits through revenue generation and/or cost reduction are capitalised to software and systems. Costs capitalised include directly attributable labour costs. Amortisation is calculated on a straight line basis over a period of 3 years.

IT development costs include only those costs directly attributable to the development phase and are only recognised following completion of technical feasibility and where the company has an intention and ability to use the asset.

## **1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

### **M. Trade and other payables**

These amounts represent liabilities for goods and services provided to the organisation prior to the end of the financial year and which are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

### **N. Employee benefits**

#### *(i) Wages, salaries and annual leave*

Liabilities for wages, salaries and annual leave expected to be settled within 12 months of the reporting date are recognised in Current Liabilities - Provisions in respect of employees' services up to the reporting date and are measured at the amounts expected to be paid when the liabilities are settled.

#### *(ii) Long service leave*

The liability for long service leave expected to be settled within 12 months of the reporting date is recognised and measured in accordance with the above note in respect to annual leave.

The liability for long service leave expected to be settled more than 12 months from the reporting date is recognised in Non-Current Liabilities - Provisions and is measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

#### *(iii) Superannuation*

Contributions to employee superannuation plans are recognised as an expense as they become payable. Superannuation contributions by the Company comply with the Superannuation Guarantee rate of 9% with some employees contributing additional payments.

### **O. Reserves and retained surpluses**

Refer to *Note 12. Reserves and Retained Surplus* for accounting policies in respect of these items.

### **P. Goods and services tax (GST)**

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the taxation authority. In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the taxation authority is included with other receivables or payables in the balance sheet.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to the taxation authority, are presented as operating cash flow.

	<b>2009</b>	<b>2008</b>
	\$	\$
<b>2. REVENUE</b>		
<b>From continuing operations</b>		
<b>Revenue</b>		
Donations and Gifts - Monetary and Non-Monetary		
Child sponsorship	19,284,180	18,273,430
Designated projects	<u>1,593,824</u>	<u>2,023,755</u>
	20,878,004	20,297,185
Legacies and bequests	<u>53,532</u>	<u>43,489</u>
	<u>20,931,536</u>	<u>20,340,674</u>
Grants		
World Food Program emergency food distribution	13,281,044	7,500,351
AusAID	4,495,248	4,067,434
Other Australian	231,700	393,306
Other Overseas	<u>53,877</u>	<u>79,245</u>
	18,061,869	12,040,336
<b>Other revenue</b>		
Investment income - Interest	326,284	395,129
Other income	<u>14,804</u>	<u>7,964</u>
	<u>341,088</u>	<u>403,093</u>
	<u>39,334,493</u>	<u>32,784,103</u>
<b>3. EXPENSES</b>		
<b>Surplus includes the following specific expenses:</b>		
Depreciation		
Plant and equipment	10,874	11,613
Computer equipment	25,778	50,039
Leasehold improvements	<u>8,788</u>	<u>1,397</u>
Total depreciation	<u>45,440</u>	<u>63,049</u>
Amortisation		
Website	89,248	95,326
Computer software	<u>11,147</u>	<u>17,537</u>
Total amortisation	<u>100,395</u>	<u>112,863</u>
Rental expense relating to operating lease		
Minimum lease payments	121,303	116,638
<b>Individually significant items</b>		
<b>Expenses</b>		
World Food Program funds remitted to Plan International	13,281,044	7,500,351
Surplus funds remitted to Plan International	17,740,176	18,088,323
Remittances to Burnet Institute	760,000	760,000



	<b>2009</b>	<b>2008</b>
	\$	\$
<b>4. CURRENT ASSETS - CASH AND CASH EQUIVALENTS</b>		
Cash and deposits at call	<u>2,094,851</u>	<u>2,133,943</u>

The above figures are reconciled to cash at the end of the financial year as shown in the statement of cash flows.  
Cash at bank is bearing a floating interest rate of 3% (2008 - 3%)

**Deposits at call**

The deposits are bearing an interest rate of 2.25% (2008 - 5.10%).

**Fair value**

The carrying amount of cash and cash equivalents equals the fair value.

**5. CURRENT ASSETS - TRADE AND OTHER RECEIVABLES**

Other receivables	191,383	193,995
Prepayments	<u>25,841</u>	<u>1,948</u>
	<u>217,224</u>	<u>195,943</u>

**Other receivables**

These amounts generally arise from transactions outside the usual operating activities of the organisation.

**6. CURRENT ASSETS - HELD-TO-MATURITY INVESTMENTS**

Investments	<u>1,220,000</u>	<u>1,220,000</u>
-------------	------------------	------------------

The investments are to be held to their maturity in one year or less and carry fixed interest rates of between 3.48% and 6.60% (2008 - 6.70% and 8.10%).

**7. NON-CURRENT ASSETS - PROPERTY, PLANT AND EQUIPMENT**

	Plant & Equipment \$	Computer Equipment \$	Leasehold Improvements \$	Total \$
<b>At 1 July 2007</b>				
Cost	89,436	214,824	25,542	329,802
Accumulated depreciation	(64,938)	(144,162)	(21,859)	(230,959)
Net book amount	<u>24,498</u>	<u>70,662</u>	<u>3,683</u>	<u>98,843</u>
<b>Year ended 30 June 2008</b>				
Opening net book amount	24,498	70,662	3,683	98,843
Additions	14,827	70,848	35,239	120,914
Disposals	0	(1,016)	0	(1,016)
Depreciation charge	(11,613)	(50,040)	(1,397)	(63,050)
Closing net book amount	<u>27,712</u>	<u>90,454</u>	<u>37,525</u>	<u>155,691</u>
<b>At 30 June 2008</b>				
Cost	104,263	284,656	60,781	449,700
Accumulated depreciation	(76,551)	(194,202)	(23,256)	(294,009)
Net book amount	<u>27,712</u>	<u>90,454</u>	<u>37,525</u>	<u>155,691</u>
<b>Year ended 30 June 2009</b>				
Opening net book amount	27,712	90,454	37,525	155,691
Additions	3,613	57,425	5,440	66,478
Disposals	0	(18,818)	0	(18,818)
Depreciation charge	(10,874)	(25,778)	(8,788)	(45,440)
Closing net book amount	<u>20,451</u>	<u>103,283</u>	<u>34,177</u>	<u>157,911</u>
<b>At 30 June 2009</b>				
Cost	107,875	307,172	66,221	481,268
Accumulated depreciation	(87,424)	(203,889)	(32,044)	(323,357)
Net book amount	<u>20,451</u>	<u>103,283</u>	<u>34,177</u>	<u>157,911</u>

## 8. NON-CURRENT ASSETS - INTANGIBLE ASSETS

	Website*	Computer Software	Total
	\$	\$	\$
<b>At 1 July 2007</b>			
Cost	346,944	158,337	505,281
Accumulated amortisation	(98,324)	(138,498)	(236,822)
Net book amount	<u>248,620</u>	<u>19,839</u>	<u>268,459</u>
<b>Year ended 30 June 2008</b>			
Opening net book amount	248,620	19,839	268,459
Additions	28,067	17,511	45,578
Amortisation charge**	(95,326)	(17,537)	(112,863)
Closing net book amount	<u>181,361</u>	<u>19,813</u>	<u>201,174</u>
<b>At 30 June 2008</b>			
Cost	375,011	175,848	550,859
Accumulated amortisation	(193,650)	(156,035)	(349,685)
Net book amount	<u>181,361</u>	<u>19,813</u>	<u>201,174</u>
<b>Year ended 30 June 2009</b>			
Opening net book amount	181,361	19,813	201,174
Additions	12,700	25,567	38,267
Amortisation charge**	(89,248)	(11,147)	(100,395)
Closing net book amount	<u>104,813</u>	<u>34,233</u>	<u>139,046</u>
<b>At 30 June 2009</b>			
Cost	387,711	217,506	605,217
Accumulated amortisation	(282,898)	(183,273)	(466,171)
Net book amount	<u>104,813</u>	<u>34,233</u>	<u>139,046</u>

\* The Website is an internally generated intangible asset.

\*\* Amortisation of \$100,395 (2008 - \$112,863) is included in depreciation and amortisation expense in the income statement.

	2009 \$	2008 \$
<b>9. CURRENT LIABILITIES - TRADE AND OTHER PAYABLES</b>		
Trade payables	535,605	367,258
Other payables	206,675	120,568
Plan International (note 15)	263,170	626,392
	<u>1,005,450</u>	<u>1,114,218</u>
<b>10. CURRENT LIABILITIES - PROVISIONS</b>		
Employee benefits	<u>276,783</u>	<u>248,997</u>
<b>11. NON-CURRENT LIABILITIES - PROVISIONS</b>		
Employee benefits	<u>20,979</u>	<u>10,559</u>

<b>12. RESERVES AND RETAINED SURPLUS</b>	<b>2009</b>	<b>2008</b>
	<b>\$</b>	<b>\$</b>
<b>(a) Reserves</b>		
Memorial fund	1,561,317	1,508,535
General fund	296,967	356,866
Capital reserve	667,536	667,536
Tsunami reserve	0	0
	<u>2,525,820</u>	<u>2,532,937</u>
<b>Movements</b>		
<b>Memorial funds</b>		
Balance 1 July	1,508,535	1,465,046
Transfer of bequests received during the year from retained surplus	52,782	43,489
Balance 30 June	<u>1,561,317</u>	<u>1,508,535</u>
<b>General funds</b>		
Balance 1 July	356,866	367,303
Transfer to (from) retained surplus	(59,899)	(10,437)
Balance 30 June	<u>296,967</u>	<u>356,866</u>
<b>Tsunami reserve</b>		
Balance 1 July	0	25,000
Transfer to retained surplus	0	(25,000)
Balance 30 June	<u>0</u>	<u>0</u>
<b>(b) Retained surplus (deficit)</b>		
Movements in retained surplus were as follows:		
Balance 1 July	0	0
Net surplus (deficit) for the year	(370,340)	(160,930)
Transfers from (to) Memorial funds	(52,782)	(43,489)
Transfers from (to) General funds	59,899	10,437
Transfers from (to) Tsunami reserve	0	25,000
Funds transferred to Plan International unappropriated surplus (deficit)	363,223	168,982
Balance 30 June	<u>0</u>	<u>0</u>

## 12. RESERVES AND RETAINED SURPLUS (continued)

### (c) Nature and purpose of reserves

#### (i) Memorial fund

The memorial fund reserve represents the principal of contributions held in accordance with the wishes of the donor, to remain in perpetuity in Australia for use by Plan Australia.

#### (ii) General fund

Amounts expended on the acquisition of property, plant and equipment are appropriated from the revenue and expenditure account to the general fund during the year of acquisition, or at the time the asset is held ready for use. As the property, plant and equipment are utilised in the operations of Plan Australia, the depreciation charge is included as an operating expense and an equivalent amount is released from the general fund. On the disposal of property, plant and equipment, the gain/loss is included as part of the operating expense and the book value is released from the general fund.

#### (iii) Capital Reserve

The reserve represents the surplus over the book value of a property donated to Plan Australia and transferred by resolution of the Board to reserves, to be held in reserves and utilised in the event of a major publicity campaign or such other event deemed appropriate by resolution of the board of directors.

**2009**                      **2008**  
\$                                      \$

## 13. REMUNERATION OF AUDITORS

During the year the following fees were paid or payable for services provided by the auditor of the organisation, and its related practices:

### Audit services

PricewaterhouseCoopers Australian firm

Audit and review of financial reports and other audit work under the  
*Corporations Act 2001*

	24,150	26,150
--	--------	--------

## 14. COMMITMENTS

### Operating leases

The organisation leases its offices under non-cancellable operating leases expiring in 2 years. On renewal, the terms of the lease are renegotiated.

Commitments for minimum lease payments in relation to non-cancellable operating leases are payable as follows:

Within one year	126,970	122,086
Later than one year but not later than 5 years	22,008	148,977
	148,978	271,063

## 15. RELATED PARTY TRANSACTIONS

### Parent entities

The nature of the organisation's activities and relationship with Plan International is described in Note 1 to the financial statements.

### Controlled entities

Foster Parents Plan of Australia Pty Ltd is a dormant shelf company formed in 1991 for the purpose of facilitating the change of name from Foster Parents Plan of Australia to Plan International Australia. The paid-up capital of \$4 is held on trust by two members.

Plan New Zealand is a charitable trust established in February 2003 with Plan International Australia as its corporate trustee. The Trust was formed to operate in New Zealand for exclusively charitable objects and purposes in deriving income or receiving gifts. The Trust is currently inactive.

### Key management personnel

The following persons were directors of Plan at the end of the financial year:

K A Skipper; M J Winn; S E Bell; T D A Beresford; E J Booker; P L Endersbee; R Gordon; C E Hatton; J D M Ingall; T J S Kane; W E McCarthy; N R Thompson

### Remuneration and retirement benefits

The Directors serve in an honorary capacity and do not receive remuneration for their services as Directors of the Company. No amounts were paid on retirement from office or to prescribed superannuation funds in respect of Directors of the company.

### Other transactions with directors and director-related entities

There was no transaction with the Directors and director related entities during the year.

### Amounts receivable from or payable to related parties

Aggregate amounts (receivable from) / payable to related parties  
Plan International

Retained / Unappropriated surpluses	<u>263,170</u>	<u>626,392</u>
	<u>263,170</u>	<u>626,392</u>

### Other transactions with related parties

Amounts are transferred to Plan International for program and services expenditures.

The directors are not paid any remuneration for their services as directors of the Plan International Board or as members of the Plan International Members Assembly.

Interest is received from Plan International on remitted funds.

**16. MEMBERS GUARANTEE**

The Company is limited by guarantee. If the Company is wound up, the articles of association states that each member is required to contribute a maximum of \$20 each towards meeting any outstanding obligations of the Company. There were 65 members as at 30 June 2009.

**17. EVENTS OCCURRING AFTER THE BALANCE SHEET DATE**

The directors are not aware of any matter or circumstance not otherwise dealt with in the Directors' Report of the financial statements that has, or may, significantly affect the operations of Plan Australia, the results of those operations or the state of affairs of the company in subsequent financial years.

**18. RECONCILIATION OF SURPLUS FROM ORDINARY ACTIVITIES TO NET CASH INFLOW FROM OPERATING ACTIVITIES**

	Notes	2009 \$	2008 \$
Excess of revenue over operating expenses		30,650,880	25,427,745
Payments to Plan International		(31,021,220)	(25,588,675)
Surplus (deficit) for the year		<u>(370,340)</u>	<u>(160,930)</u>
Depreciation and amortisation	3	145,835	175,912
Net loss on sale of non-current assets	3	0	328
Change in operating assets and liabilities			
(Increase) in trade and other debtors	5	(21,281)	(43,627)
Decrease (Increase) in trade creditors	9	168,347	(38,969)
Increase (Decrease) in other operating liabilities		104,886	(38,692)
Increase in other provisions	10 - 11	38,206	32,456
Net cash (outflow) inflow from operating activities		<u><u>65,653</u></u>	<u><u>(73,521)</u></u>

## 19. FINANCIAL RISK MANAGEMENT

The Company's activities expose it to a variety of financial risks: market risk (interest rate risk), credit risk and liquidity risk. The Company's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the company.

Risk management is carried out on a day to day basis by the Company's management under guidance from the Board of Directors.

The Company holds the following financial instruments

	<b>2009</b>	<b>2008</b>
	\$	\$
<b>Financial assets</b>		
Cash and cash equivalents	2,094,851	2,133,943
Trade and other receivables	217,224	195,943
Held-to-maturity investments	1,220,000	1,220,000
	<u>3,532,075</u>	<u>3,549,886</u>
<b>Financial liabilities</b>		
Trade and other payables	<u>1,005,450</u>	<u>1,114,218</u>

(a) Market risk

The company has significant held-to-maturity type investments. These investments are considered to be liquid in nature. Refer to Note 2 for the investment income from these held-to-maturity type investments. As a result of these investments the operating cash flows of the company are exposed, although not materially to changes in the market interest rates. The investments are held to their maturity in one year or less and carry fixed interest rates of between 3.48% and 6.60% (2008: 6.78% and 8.10%).

The company has no significant interest bearing liabilities.

(b) Credit risk

The company has no significant concentrations of credit risk. At year end the company does not have any significant amounts that are receivable from external parties.

(c) Liquidity risk

Prudent liquidity risk management implies maintaining sufficient cash and liquid investments and the availability of funding through an adequate amount of committed credit facilities. The company aims to maintain flexibility in funding by keeping adequate cash resources, liquid investments and credit lines available.



In the Directors' opinion:

- (a) the financial statements and notes set out on pages 15 to 32 are in accordance with the Corporations Act 2001, including:
  - (i) complying with Accounting Standards, the Corporations Regulations 2001 and other mandatory professional reporting requirements; and
  - (ii) giving a true and fair view of the Company's financial position as at 30 June 2009 and of its performance, as represented by the results of its operations, changes in equity and its cash flows, for the financial year ended on that date; and
- (b) there are reasonable grounds to believe that the Company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the directors.

**K Anne Skipper AM**  
**DIRECTOR**

**Russell Gordon**  
**DIRECTOR**

Melbourne  
24 September 2009



PricewaterhouseCoopers  
ABN 52 780 433 757

Freshwater Place  
2 Southbank Boulevard  
SOUTHBANK VIC 3006  
GPO Box 1331L  
MELBOURNE VIC 3001  
DX 77

Telephone 61 3 8603 1000  
Facsimile 61 3 8603 1999

## Independent auditor's report to the members of Plan International Australia

### Report on the financial report

We have audited the accompanying financial report of Plan International Australia (the Company), which comprises the balance sheet as at 30 June 2009, and the income statement, statement of changes in equity and cash flow statement for the year ended on that date, a summary of significant accounting policies, other explanatory notes and the directors' declaration.

#### *Directors' responsibility for the financial report*

The directors of the Company are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Corporations Act 2001. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances. In Note 1B, the directors also state, in accordance with Accounting Standard AASB 101 Presentation of Financial Statements, that compliance with the Australian equivalents to International Financial Reporting Standards ensures that the financial report, comprising the financial statements and notes, complies with International Financial Reporting Standards.

#### *Auditor's responsibility*

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

Our procedures include reading the other information in the Annual Report to determine whether it contains any material inconsistencies with the financial report.

Our audit did not involve an analysis of the prudence of business decisions made by directors or management.



**Independent auditor's report to the members of Plan International Australia  
(continued)**

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

*Independence*

In conducting our audit, we have complied with the independence requirements of the Corporations Act 2001.

*Auditor's opinion*

In our opinion:

- (a) the financial report of Plan International Australia is in accordance with the Corporations Act 2001, including:
  - (i) giving a true and fair view of the Company's financial position as at 30 June 2008 and of its performance for the year ended on that date; and
  - (ii) complying with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Corporations Regulations 2001; and
- (b) the financial report also complies with International Financial Reporting Standards as disclosed in Note 1B.

**PR Lewis  
Partner  
PricewaterhouseCoopers**

**Melbourne  
September 2009**

**Information and declarations to be furnished under the Charitable Fundraising Act 1991**

	2009	2008
	\$	\$
<b>Authority Condition 7(1)(a): Statement of income and expenditure (fundraising)</b>		
<b>Revenue</b>		
Donations and Gifts - Monetary and Non-Monetary		
Child sponsorship	19,284,180	18,273,430
Appeals	651,024	588,924
Designated projects	942,800	1,434,831
Legacies and bequests	53,532	43,489
	<u>20,931,536</u>	<u>20,340,674</u>
<b>Total Fundraising costs</b>	5,018,089	4,239,865
<b>Surplus of revenue over disbursements from fundraising activities</b>	<u>15,913,447</u>	<u>16,100,809</u>

**Authority Condition 7(1)(b): Balance sheet**

Please refer to Balance Sheet

**Authority Condition 7(2)(a): Accounting principles**

Please refer to Note 1 in Notes to financial statements

**Authority Condition 7(2)(b): Material matter or occurrence**

Please refer to Directors report

**Authority Condition 7(2)(c): Direct services, charitable objects, costs of administration**

Please refer to Directors report

**Authority Condition 7(2)(d): Appeals in which traders were engaged**

Gross Income *	1,647,072	1,381,536
Direct expenditure	1,188,859	1,167,223

\* Gross income has been extrapolated to reflect the full expected benefit from the acquisition of a sponsor at the annual rate of \$516 for the year. On average sponsors contribute for six years.

**Information and declarations to be furnished under the Charitable Fundraising Act 1991**

	2009 \$	2008 \$
<b>Authority Condition 7(2)(e): Comparisons</b>		
(i) total costs of fundraising (FR) to the gross income from fundraising		
Total FR Costs	5,018,089	4,239,865
Gross FR Income	20,931,536	20,340,674
Ratio	24%	21%
(ii) net surplus from fundraising to the gross income from fundraising		
Net FR Surplus	15,913,447	16,100,809
Gross FR Income	20,931,536	20,340,674
Ratio	76%	79%
(iii) total costs of services provided by the authority holder to the total expenditure		
Total Costs	8,683,613	7,356,359
Total Expenditure	39,704,833	32,945,033
Ratio	22%	22%
(iv) total costs of services provided by the authority holder to the total income received		
Total Costs	8,683,613	7,356,359
Total Income	39,334,493	32,784,103
Ratio	22%	22%

**Authority Condition 7(3): Statement of income and expenditure for fundraising appeals**

Please refer to Statement of income and expenditure (fundraising)

## Information and declarations to be furnished under the Charitable Fundraising Act 1991

### Directors' Declaration in accordance with authority condition 7 (4)

The directors declare that:

- (a) the income statement gives a true and fair view of all income and expenditure of the organisation for the year ended 30 June 2009 with respect to fundraising appeals, and
- (b) the balance sheet gives a true and fair view of the state of affairs of the organisation as at 30 June 2009 with respect to fundraising appeals conducted by the organisation, and
- (c) the provisions of the Act, the regulations under the Act and the conditions attached to the authority have been complied with by the organisation, and
- (d) the internal controls exercised by the organisation are appropriate and effective in accounting for all income received and applied by the organisation from any of its fundraising appeals.

This declaration is made in accordance with a resolution of the directors.

**K Anne Skipper AM**  
**DIRECTOR**

**Russell Gordon**  
**DIRECTOR**

Melbourne  
24 September 2009



PricewaterhouseCoopers  
ABN 52 780 433 757

Freshwater Place  
2 Southbank Boulevard  
SOUTHBANK VIC 3006  
GPO Box 1331L  
MELBOURNE VIC 3001  
DX 77

Telephone 61 3 8603 1000  
Facsimile 61 3 8603 1999

## **Independent audit report in accordance with Section 24 of the Charitable Fundraising Act 1991 (the Act)**

### **Scope**

#### **The financial report and directors' responsibility**

The preparation of the financial report, comprising the income statement, balance sheet, statement of changes in equity, statement of cash flows, accompanying notes to the financial statements, and the directors' declaration for the Company, for the year ended 30 June 2009 and the preparation of the information and declarations made under the Charitable Fundraising Act 1991 for the year ended 30 June 2009 are the responsibility of the directors of the Company.

#### **Audit approach**

We conducted an independent audit in order to express an opinion to the members of the Company. Our audit was conducted in accordance with Australian Auditing Standards, in order to provide reasonable assurance as to whether the financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgement, selective testing, the inherent limitations of internal control, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected. For further explanation of an audit, visit our website <http://www.pwc.com/au/financialstatementaudit>.

We performed procedures to assess whether in all material respects the financial report presents fairly, in accordance with the Charitable Fundraising Act 1991, Accounting Standards and other mandatory financial reporting requirements in Australia, a view which is consistent with our understanding of the Company's financial position, and its performance as represented by the results of its operations and cash flows.

We formed our audit opinion on the basis of these procedures, which included:

- \* examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report, and
- \* assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the directors.

Our procedures include reading the other information in the Annual Report to determine whether it contains any material inconsistencies with the financial report.

While we considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance on internal controls.

Our audit did not involve an analysis of the prudence of business decisions made by directors or management.



**Independent audit report in accordance with  
Section 24 of the Charitable Fundraising Act 1991 (the Act) (continued)**

**Independence**

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements and the Corporations Act 2001.

**Audit opinion**

In our opinion, the information and declarations made by Plan International Australia (the Organisation/ Company), under the Charitable Fundraising Act 1991 for the year ended 30 June 2009:

- (a) presents a true and fair view of all income and expenditure and the financial result with respect to fundraising appeals;
- (b) presents a statement of financial position that gives a true and fair view of the state of affairs with respect to fundraising appeals conducted by the Organisation;
- (c) complies with the provisions of the Act, the regulations under that Act and the conditions attached to the authority by the Organisation; and

In addition, we also note, in accordance with our obligations under the Act, that in our opinion:

- the accounts and associated records have been properly kept during the year;
- the internal controls exercised by the Organisation are appropriate and effective in accounting for all income received and applied by the organisation from any of its fundraising appeals;
- the money received as a result of fundraising appeals conducted during the year has been properly accounted for and applied in accordance with this Act and the regulations;
- The Company is solvent and there are reasonable grounds to believe that the Company will be able to pay its debts as and when they become due and payable; and
- there have been no contraventions of the Act;

This opinion must be read in conjunction with rest of our audit report.

**PR Lewis  
Partner  
PricewaterhouseCoopers**

**Melbourne  
September 2009**



**Income Statement**  
**For the year ended 30 June 2009**

	<b>2009</b>	<b>2008</b>
	<b>\$</b>	<b>\$</b>
<b>REVENUE</b>		
Donations and Gifts - Monetary & Non-Monetary		
Child sponsorship	19,284,180	18,273,430
Appeals	651,024	588,924
Other cash donations	942,800	1,434,831
	<b>20,878,004</b>	<b>20,297,185</b>
Legacies and bequests	<b>53,532</b>	<b>43,489</b>
Grants		
AusAID	4,495,248	4,067,434
Other Australian	231,700	393,306
World Food Program	13,281,044	7,500,351
Other overseas	53,877	79,245
	<b>18,061,869</b>	<b>12,040,336</b>
Investment income	<b>326,284</b>	<b>395,129</b>
Other income	<b>14,804</b>	<b>7,964</b>
<b>Total Revenue</b>	<b>39,334,493</b>	<b>32,784,103</b>
<b>EXPENSES</b>		
Overseas projects		
Funds to overseas projects	31,021,220	25,588,674
Other project costs	932,388	688,619
Remittances to Burnet Institute	760,000	760,000
	<b>32,713,608</b>	<b>27,037,293</b>
Domestic projects	<b>0</b>	<b>0</b>
Community education	<b>223,643</b>	<b>153,695</b>
Fundraising costs		
Public	5,018,089	4,239,865
Government, multilateral and private sector	3,587	4,319
	<b>5,021,676</b>	<b>4,244,184</b>
Administration	<b>1,745,906</b>	<b>1,509,861</b>
<b>Total Expenses</b>	<b>39,704,833</b>	<b>32,945,033</b>
<b>Excess of revenue over expenses (shortfall) from continuing operations</b>	<b>(370,340)</b>	<b>(160,930)</b>

## Balance Sheet

As at 30 June 2009

	2009	2008
	\$	\$
<b>ASSETS</b>		
<b>Current Assets</b>		
Cash and cash equivalents	2,094,851	2,133,943
Trade and other receivables	217,224	195,943
Financial assets	1,220,000	1,220,000
<b>Total Current Assets</b>	<b>3,532,075</b>	<b>3,549,886</b>
<b>Non-Current Assets</b>		
Property, plant & equipment	157,911	155,691
Intangible assets	139,046	201,174
<b>Total Non-Current Assets</b>	<b>296,957</b>	<b>356,865</b>
<b>TOTAL ASSETS</b>	<b>3,829,032</b>	<b>3,906,751</b>
<b>LIABILITIES</b>		
<b>Current Liabilities</b>		
Trade and other payables	1,005,450	1,114,218
Provisions	276,783	248,997
<b>Total Current Liabilities</b>	<b>1,282,233</b>	<b>1,363,215</b>
<b>Non-Current Liabilities</b>		
Provisions	20,979	10,599
<b>Total Non-Current Liabilities</b>	<b>20,979</b>	<b>10,599</b>
<b>TOTAL LIABILITIES</b>	<b>1,303,212</b>	<b>1,373,814</b>
<b>NET ASSETS</b>	<b>2,525,820</b>	<b>2,532,937</b>
<b>EQUITY</b>		
Reserves	2,525,820	2,532,937
<b>TOTAL EQUITY</b>	<b>2,525,820</b>	<b>2,532,937</b>

## Statement of Changes in Equity

For the year ended 30 June 2009

	Retained Earnings	Reserves	Total
<b>Balance at 1 July 2008</b>	0	2,532,937	2,532,937
Excess of revenue over expenses	(370,340)	0	(370,340)
Amounts transferred (to) from reserves:	370,340	(7,117)	363,223
<b>Balance at 30 June 2009</b>	<u>0</u>	<u>2,525,820</u>	<u>2,525,820</u>

## Statement of Cash Movements for Designated Purposes

No single appeal or other form of fundraising for a designated purpose generated 10% or more of total income for the period under review.



PricewaterhouseCoopers  
ABN 52 780 433 757

Freshwater Place  
2 Southbank Boulevard  
SOUTHBANK VIC 3006  
GPO Box 1331L  
MELBOURNE VIC 3001  
DX 77

Telephone 61 3 8603 1000  
Facsimile 61 3 8603 1999

**Independent audit report to the members of  
Plan International Australia**

**Report on the financial report**

We have audited the accompanying summarised financial report of Plan International Australia, comprising the summary balance sheet as at 30 June 2009, the summary income statement and statement of changes in equity, the statement of cash movements for designated purposes, for the year then ended, which was derived from the financial report of Plan International Australia for the year ended 30 June 2009. We expressed an unmodified auditor's opinion on that financial report in our auditor's report dated 24 September 2009.

*The responsibility of the Directors for the summarised financial report*

The Directors are responsible for the preparation and presentation of the summarised financial report in accordance with the accounting policies described in Note 1 to the financial statements.

*Auditor's responsibility*

Our responsibility is to express an opinion on the summarised financial report based on our procedures, which were conducted in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements.

*Auditor's opinion*

In our opinion, the information reported in the summarised financial report is consistent, in all material respects, with the financial report from which it was derived. For a better understanding of the scope of our audit, this auditor's report should be read in conjunction with our audit report on the financial report.

**PricewaterhouseCoopers**

**PR Lewis  
Partner**

**Melbourne  
September 2009**